



**PSM Board of Directors  
Quarterly Meeting Minutes  
Friday, July 19, 2024 at 8:30am via Google Meets**

**Present: Lauren Dougherty, Kathy Hensler, Anna Levendusky, Dr. Rich Lichenstein, Thomas Manion, Melanie Shapiro, Joyce Williams,**

**Absent: Donna Bliz, Nicole Sealfon**

- I. President's Report (Tom) -New grant year MDH approved new contract to start July 1<sup>st</sup>. Continuing Education Scholarships continue to be a significant part of the FY25 budget. It is important to identify a way to cover the tax component of scholarship. Reclassifying the line item could assist in the process. The Board will need to reach out to an accountant to assist with this question. Anna will reach out to contacts to provide insight on this issue.
- II. Vice President's Report (Rich) No report. Still looking for potential board members. Will continue to reach out to individuals who are experts in other areas pertaining to PSM Topic Areas (i.e. elderly falls, suicide, transportation, ACE's).
- III. Treasurer's Report (Kathy)  
Current balance – \$19,697.50 current balance. Check reimbursement to MDH is not cashed and other bills on the credit card. Still a strong positive for the start of the fiscal year.
- IV. Legislative Committee Report (Melanie)  
Legislative FY25 Needs from the Board. Identifying one of 2 areas to consider for the next legislative session. Looking for ideas from the Board to identify the for Melanie to research/present. (Firearm - Intimate Partner Violence, identify another).
- V. Program Director's Report (LaToya)
  - a) Communications Position – The position was offered to current graphic specialist. She declined as it was not in her schedule to cover both roles. Reviewed announcement and will add the hourly salary prior to sharing on the PSM Member Message.
  - b) Webinar Series – FY25 – Questions presented to PSM Board Members to plan for upcoming Webinar Series. Information to be shared at upcoming meeting with MDH.
    - What are some injury and violence prevention topics that they would like to focus on? Note: the webinar series covers data and programmatic info.
    - Would anyone like to be featured as presenter, on behalf of their organization/field?
    - Can they start thinking about potential presenters in the field of injury and violence prevention?



Recommendations from PSM Board for future Webinar Series presentations.

- Poisonings – Someone from MRS VDMD (Violent Death Reporting System)
  - Revisit Motor Vehicle Safety – It was the last presentation of FY24 and between the change of date and limited advertisement the attendance was significantly less than the previous webinars
  - Sudden Infant Death
  - Maternal Health
  - TBI
  - Child safety and sports/athletic related injuries (Impact on children)
  - Excessive heat related injuries
  - Pediatricians and prevention in medical care
- FY 24 Webinar Series
    - September 20, 2023 9am until 10am – Exploring Falls and Traumatic Brain Injury in Maryland (37 Registered, 20 Attended)
    - December 7, 2023 10am until 12pm - Data into Action: Intimate Partner Violence (180 registered, 101 attended, 36 attendees completed survey, distributed 9 Social Work CE's)
    - January 11, 2024 10am until 12pm - Data to Action: Suicide (123 registered, 70 attended, 2 Social Work CE's)
    - February 29, 2024 10am until 12pm Data to Action: Violent Deaths (154 registered, 118 attended, 25 completed survey)
    - April 4, 2024 10am until 12pm - Data to Action: Distracted Driving - Rescheduled for May 28, 2024 (59 registered)
    - April 29, 2024 10am until 11:30am – Data to Action: ACE's (163 registered, 104 attended)
    - May 28, 2024 10:00am until 11:30am – Data to Action: Trifecta of Distracted Driving (59 registered, 30 attended)

VI. Next Steps –

- a. Continue to explore scholarship/tax issue
- b. Continue to explore recruitment of PSM Board Members
- c. Update and post Part Time PSM Communications Position
- d. Finalize FY24 Webinar Topics
- e. Identify Presenters for future webinar presentations.

VII. Adjourn – 9:31