



**PSM Board of Directors
Quarterly Meeting Minutes
Friday, August 16, 2024 at 8:30am via Google Meets**

Present: Donna Bliz, Lauren Dougherty, Anne Levendusky, Dr. Rich Lichenstein, Tom Manion, Joyce Williams,

Absent: Kathy Hensler, Melanie Shapiro, Nicole Sealfon, Kathy McKnight

- I. President's Report (Tom) – Board Member representation specific to PSM topic areas is expanding. Interview questions for the new position of Communication Coordinator have been drafted. Interviews for 3 applicants to be scheduled next week. The budget modification was approved to incorporate raise for PSM Director. Scholarship opportunities for this year regarding how recipients file taxes for receiving scholarships to be discussed and reviewed. LaToya & Tom will meet next week to develop language for the scholarship with a goal of launching September 1st.
- II. Vice President's Report (Rich) – Nothing to report. Still working on Board Members.
- III. Treasurer's Report (Kathy) – On vacation but shared the current balance for the minutes.
 - a. Current balance – \$17,814.88
- IV. Program Director's Report (LaToya)
 - a) Review Scope of Work for FY 2025 – Reviewed 9 objectives, actions and outputs listed on the FY25 Work Plan. Reviewed data and reporting expectations. Reviewed due dates of quarterly reports and invoices. MDH impressed with PSM Board participation in Data to Action Webinars and MDVIP Forum.
- V. Next Steps – Meet next month
- VI. Adjourn