



**PSM Board of Directors  
Quarterly Meeting Minutes  
Friday, September 20, 2024 at 8:30am via Google Meets**

**Present: Donna Bliz, Kathy Hensler, Anna Levendusky, Kathy McKnight, Thomas Manion, Melanie Shapiro**

**Absent: Lauren Dougherty, Dr. Rich Lichenstein, Joyce Williams, Nicole Sealfon**

- I. President's Report (Tom) – Scholarships and how to announce and make available funding and resolving the tax issue for awardees that receive more than \$600. PSM will reach out to employers to have the employer receive the funds to present to the awardee. The employer/organization must agree so that the tax implications will apply to the employer and not the individual.

A representative from the Maryland Nursing Training reached out to see if their nurses qualify for receiving scholarships. The program is eligible but applicants must be PSM Members to receive. Eight nurses have applied for scholarships to date.

- II. Vice President's Report (Rich) – Absent – No Updates
- III. Treasurer's Report (Kathy)
  - a. Current balance – \$13,434.95 balance. All W9 from scholarship applicants have been received except for 1 (██████████). Will reach out to the person to request the W9 for them to be able to attend their training.
- IV. Program Director's Report (LaToya)
  - a) Communications Updates – Veronica as Communications Specialist. Challenges with linking directly to Facebook and Instagram pages. Currently only able to access pages through Constant Contact to post. Veronica has created several posts on social media with positive responses. She has also made active updates to the website calendar.
- V. Next Steps – Tom & LaToya to discuss scholarships for the nurses and process the applications. PSM to register for Safe States Alliance.
- VI. Adjourn