



**PSM Board of Directors  
Quarterly Meeting Minutes  
Friday, December 20, 2024, at 8:30am via Google Meets**

**Present: Lauren Dougherty, Kathy Hensler, Anna Levendusky, Joyce Williams**

**Absent: Donna Bliz, Dr. Rich Lichenstein, Kathy McKnight, Nicole Sealfon**

President's Report (Tom) – 8:37am start introductions of the Board. President Tom be on parental leave starting sometime January and will be out for 12 weeks. He will announce his leave from PSM as soon as it is official. During his absence, Dr. Rich will act as President until he returns. Two budget items to discuss. December is the deadline to submit a budget modification. Funding is on track over budget in education but under budget with salary. Motion if MDH require a budget modification will Board Support – 5 yes votes motion passed. MDH is requesting a budget for FY26. Review budget then Motion to approve budget as reviewed – 5 yes votes motion passed. Potential new board member very interested in joining the board. Review resume and current professional position. Motion to approve Emily Patterson as a board member for PSM – 5 yes votes motion passed.

Vice President's Report (Rich) – No report

Treasurer's Report (Kathy) – Current budget is \$3,855.07.

- I. Program Director's Report (LaToya) –
  - a. MDVIP Forum
  - a) Communications Updates – LinkedIn, Instagram, Facebook
  - b) Data to Action Series – In process Additional support presenting from MDH.
  - c) Annual Meeting – Level up (speakers/trainers etc.)
  
- II. Next Steps -
  - Welcoming New Board Member
  - Working with Veronica on additional hours – Meeting minutes
  - Data to Action
  - Upcoming Annual Meeting
  
- III. Adjourn 9:26am